



Sue Bleiweiss

artist, author & architect of whimsical worlds created with fabric and thread...

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**Virtual Live Lectures & Workshops
Contract Agreement**

Between Sue Bleiweiss and:

Guild Name: _____

Guild time zone: _____

Contact name: _____

Contact email: _____

Contact phone: _____

Zoom group workshops will include the following:

Live lectures and demos

Pre-recorded video demos via a private online classroom where students can ask questions, interact with each other share photos etc

Additional downloadable PDF project support documents where applicable

Live on demand support throughout the workshop via zoom or the private online classroom (whichever the student prefers) for feedback, guidance, questions etc

Live wrap up/Q&A/show and tell session via zoom at the conclusion of the workshop day

Continued on demand access to all pre-recorded video demos for 7 days after the workshop

Continued project support via email for up to 30 days after the workshop

This agrees that Sue Bleiweiss will present the following workshop(s)/lectures:

Date/time/time zone

Workshop/lecture name

Technical specifications & fees:

Guilds have the option to use their Zoom account for lectures but workshops will be held using Sue's Zoom account.

Lecture fee: \$400 for up to 100 attendees

If there are more than 100 people expected then there will be an additional charge of \$200 and an additional 200 attendee spots will be available.

Full day workshop: \$750 per workshop day for up to 20 students.

Half day workshops: \$400 per workshop day for up to 20 students.

Each virtual classroom seat is good for ONE viewer (students may not "sit in" if they have not paid their own fee for classes.)

Workshop direct no cost to guild payment option: Sue will take direct payments for class from guild members for the class you choose. Half day workshops: \$40 per student. Full day workshops \$75 per student. Note that there may be additional kit fees and Sue reserves the right to take registrations from non-guild members.

Payments: *payments for workshop fees are due 1 week BEFORE the workshop via check. If the guild prefers to pay via paypal, funds should be sent to sue@suebleiweiss.com .*

Zoom links will be shared a minimum of one week before the date of the event for the guild to share with lecture/workshop participants. Zoom links are not to be shared on any websites or public or private social media accounts or groups. Zoom links are not to be shared with anyone other than members of the guild named in this contract.

Recordings: Sue's lectures & workshops may not be recorded using any method and kept by the guild. Sue retains all rights and ownership of any recordings and contents of her lecture/workshop presentations.

COMBINED LECTURES with another guild are permitted and encouraged especially for guilds under 50 members. There will be an additional fee of \$200 if either guild has over 50 members and the maximum amount of total attendees will be 300. Both under-50 guilds may split the combined cost equally but both must sign the contract and designate one guild as the "lead guild for all technical, payment, and communication purposes.

Cancellations:

Neither party shall be held to this contract if the lecture/workshop is cancelled due to illness. If technical difficulties occur due to power outages, equipment failure, etc every effort will be made to reschedule.

A signed copy of this contract must be returned to Sue Bleiweiss to execute a firm commitment. I have read the above agreement and understand and agree to it's terms:

Date:

Representative signature:

Please print name:
